

State telecommunications management manual

State of California
Department of General Services

Telecommunications Division
Sacramento, California

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| Category: Agency Telecommunications Management | Chapter Title: Feasibility Study Report (FSR) | Chapter Number: 0208.0 |
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Revision -

Revised:

POLICY

As required by the State Administrative Manual (SAM), a feasibility study report must be conducted prior to the encumbrance or expenditure of funds on any information technology project. A Feasibility Study Report (FSR) which documents the feasibility study must be approved by the Department of Information Technology (DOIT).

If a project also incorporates telecommunications services and equipment, a copy of the FSR should be sent to the Telecommunications Division at the same time as the original is submitted to DOIT.

The FSR will identify significant telecommunications projects, and assist the Division in developing long range telecommunications plans. In the Division's role of management, oversight and provider of telecommunications, receiving this information will help ensure that appropriate services are available to meet the needs of clients in a timely manner.

SUBMISSION INSTRUCTIONS

Please send the FSR copy to:

Department of General Services
Telecommunications Division
Program Management & Administration
601 Sequoia Pacific Boulevard
Sacramento, CA 95814-0282

G-23